
 <p>सत्यमेव जयते</p>	<p>प्रधान आयुक्त का कार्यालय,  <b>OFFICE OF THE PRINCIPAL COMMISSIONER</b>      केन्द्रीय माल एवं सेवाकर, वडोदरा-I आयुक्तालय,  <b>CGST, VADODARA-I COMMISSIONERATE,</b>      माल एवं सेवाकर भवन, रेस कोर्स सर्कल,  <b>GST BUILDING, RACE COURSE CIRCLE,</b>      वडोदरा- ३९०००७ / VADODARA - 390 007</p>	
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F. No. 11/39-38/Estt./Misc./2015

Date : 13.12.2019

**MINUTES OF THE MEETING WITH CHAIRPERSON, COMPLAINT COMMITTEE (PREVENTION OF SEXUAL HARASSMENT) CENTRAL GST & CE, VADODARA-I HELD ON 11.12.2019 at 04:00 pm., 1<sup>st</sup> FLOOR, CENTRAL GST VADODARA-I, GST BHAVAN, RACE COURSE CIRCLE, VADODARA**

In pursuance of OM No. 11013/2/2014-Estt.(A)-III dated 09.09.2016 issued by the Govt. of India, Ministry of Personnel, Public Grievances and Pensions (DoPT) and this office circular of even no. dated 25.10.2019 regarding constitution of a Complaint Committee to enquire into Complaints of Sexual Harassment of working women at workplace, meeting of complaint committee for prevention of Sexual Harassment Committee was held at the Conference Hall 1<sup>st</sup> Floor, Central GST Vadodara-I, GST Bhavan, Race Course Circle, Vadodara on 11.12.2019 at 04:00 pm. The meeting was chaired by Smt. Mallika Mahajan, Hon'ble Principal Commissioner in which all the female officers were present as well. Shri S. B Akashi, Additional Commissioner (P&V) and Shri Harkirpal Khatana, Joint Commissioner (Prev.) were also present in the meeting. The list of female officer present in the meeting is enclosed herewith.

The Hon'ble Principal Commissioner being a Chairperson of the Committee welcomed all the female officers and requested them to introduce themselves. Thereafter, the Chairperson showed a video clip on campaign going on against harassment against women around the world.

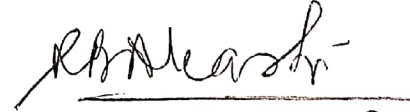
The meeting proceeded and the Hon'ble Chairperson asked the female officers about the office environment and any problems faced by them. Suggestion were also invited which are as follows:-

1. In the evening, while leaving the office there is low light on the backside of the office building and parking area.
2. No CCTV available on the backside due to which the female officers don't feel safe.
3. Door closure is not fitted on the doors of the women toilets due to which the door remains open and that comprise their right to privacy and it should be dealt with immediately.
4. The glass fitted in toilet's window at present is visible from outside and it is suggested that the same should be covered with dark color films to maintain the privacy.
5. Officers coming first should be provided parking space in GST office parking. The officer handling the parking arrangement should be polite and co-operative with the female officers.
6. Freshener/ Naphthalene Balls/ Hand wash should be made available in all women toilets and it should be made sure that all the flush in the toilets are in working condition.
7. The lights in the corridor of all the floors of the office building should be kept on for the female officers working in office so that they feel safe.
8. The Microwave of the "ladies room" withdrawn should be returned immediately.
9. All the male officers should be directed not to comment on the clothing of female officers.
10. A complaint regarding broken windows in Govt. quarter was received from one of the female officer. She further informed that after various complaints with CPWD, no action have been taken till now.

After discussing all the complaints/suggestions, the Hon'ble Principal Commissioner directed the Additional Commissioner (P&V) and Joint Commissioner (Prev.) to resolve all the problems being faced by the female officers. Proper light and CCTV should be made available at the backyard of the office and at the parking space.

The meeting concluded with vote of thanks to the chair.

This issues with the approval of Principal Commissioner, CGST & CE, Vadodara-I, Vadodara.



**(S.B. AKASHI)** 13.12.2019  
Additional Commissioner (P&V),  
CGST & CE, Vadodara-I.

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3. All Deputy/Assistant Commissioner, Central Goods and Service Tax, Vadodara-I.
4. The Superintendent (Adm)., HQ, Central Goods and Service Tax, Vadodara-I
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