



**OFFICE OF THE PRINCIPAL COMMISSIONER
CENTRAL EXCISE, CUSTOMS & SERVICE TAX
VADODARA -I COMMISSIONERATE**

1ST FLOOR, ANNEXE, CENTRAL EXCISE BUILDING, RACE COURSE, VADODARA-390007

Telephone No. (0265) 2330499

Fax No. (0265) 2339271

TRADE NOTICE NO. 08/2016

Subject- Re-constitution of Tax Payers Service Centre - reg.

In harmony with the Government of India's focus and determination on improving Ease of Doing Business and to meet the needs of the taxpayers, a Taxpayers Service Centre had been reconstituted in Vadodara-I Commissionerate at Room No.-1, Ground Floor, situated in the Office of the Principal Commissioner, Central Excise & Customs, Vadodara-I, Central Excise Building, Race Course, Vadodara- 390 007 on & from 30.09.2016. Now, it shall be managed by one Senior Tax Facilitator, one Tax Facilitator and one Junior Tax Facilitator. For the afore-stated purpose, the Superintendent and Inspector posted in the HQ, **SEVOTTAM** Section, are designated as Senior Tax Facilitator and Tax Facilitators. Simultaneously, Tax Assistant posted in the Headquarters' Dak and Acknowledgment Centre (Sevottam) shall continue to work as Junior Tax Facilitator.

2. The Taxpayers Service Centre works as a single window system for accepting/handling all taxpayer's queries, Complaints, grievance etc. A unique acknowledgment number would be generated on the spot for the letters submitted by the taxpayers for the future reference of them. Disposal of the queries/complaints, grievances etc., filed at the above Tax Payers Service Centre shall be monitored by the Joint Commissioner, Central Excise & Customs, Vadodara-I, so as to ensure their prompt and effective disposal..

3. The name, contact details and functions of the Tax Facilitators are specified as under-

Sl No	Name & Designation	Nominated as	Functions	Helpline No.
1	Shri S. Sarkar, Superintendent	Senior Tax Facilitator	To act as consultation/ facilitation officers at the level of Headquarters Office, handle all types of taxpayers' queries, complaints, grievances etc., and provide relevant information & proper guidance to the taxpayers/ stakeholders.	Telephone: 0265-2331188 Fax:0265-2339271
2.	Shri Ajay Kr. Mahato, Inspector	Tax Facilitator		
3.	Shri R. J. Rathwa, Tax Assistant	Junior Tax Facilitator		

4. All Trade Associations, Chamber of Commerce, Members of the Regional Advisory Committee are requested to widely publicize the above taxpayers' friendly and citizens' centric measures, taken by this Commissionerate amongst its members/constituents and encourage them to make extensive use of the above facility of Taxpayers Facilitators. In case of any difficulty faced, should be brought under the notice of the undersigned.

5. This is issued with the approval of the Principle Commissioner, Central Excise & Customs, Vadodara-I Commissionerate.

Sunil
07/09/16
(Sunil Kumar Singh)
Joint Commissioner,
Central Excise, Customs & S. Tax,
Vadodara - I

F.No. IV/16-173//Trade Not/Cir/Tech/2015-16

Dated:/09/2016

Copy To:

- As per mailing list.
- Notice Board.
- The Assistant Commissioner,
Central Excise, Service Tax & Customs,
C. Ex. Div. - I, II, III & IV and S. Tax Div.-I & II.
Vadodara - I.
- Superintendent of Central Excise, HQ Computer Section for posting it on website.

Recd.
Apr 15/09/16
Singh