

Office of the Commissioner
Central Excise & Customs Vadodara-I, Central Excise & Customs Building
Race Course Circle, Vadodara – 390 007.
☎ : 0265- 2310114

F. No. I/17-1/2009-Adm.

Vadodara, dated 15.03.2013

NOTICE INVITING TENDER

Office of the Commissioner of Central Excise, Vadodara-I intends to enter into yearly contract for purchase of stationary/Misc. articles. The yearly requirement for this office is estimated to be worth Rs. 9 to 10 lakhs. Interested parties are requested to submit their quotations in sealed covers with following conditions:

1. The suppliers must submit a sample of each item of supply before tenders are opened.
2. Tender will be accepted if samples meet the quality specifications.
4. The samples will be kept by the department to ensure that items supplied are of approved quality.

The details of the stationary articles required for this office can be obtained either from **the Administrative Officer (Adm.) Room No.111,at 1st floor Central Excise and Customs Office, Race Course Circle, Vadodara-390 007** or can be down loaded from the **website: www.excisevadodara1.nic.in**. Last date for submission of tenders **31.03.2013**.

Encl. : As above



(D. Chakrabarty)
Deputy Commissioner (P & V)
Central Excise & Customs
Vadodara-I.

Lis' of stationery articles for the year 2013-14

Sr. No	Name of the Stationary articles	Description
1	2	3
1	Ruled Register (Full size)	1 quire
2	Ruled Register (Full size)	2 quire
3	Ruled Register (Full size)	4 quire
4	Ruled Register (Full size)	6 quire
5	Ruled Register (Full size)	9 quire
6	Reynolds Pen (40)	Black, Blue & Red
7	Reynolds Pen (45)	Black, Blue & Red
8	Reynolds Refill	Black, Blue & Red
9	Conference Pad	--
10	Paper Cutter	--
11	Double Punch	Big
12	Double Punch	Small
13	Duplicating Paper 60 GSM	--
14	Duplicating Paper 70 GSM JK Green	
15	Eraser	--
16	Fevi Stick	Big
17	Fevi Stick	Small
18	Gum Bottle	Big
19	Gum Bottle	Small
20	Gum Tube	--
21	Note sheet Pad 60 Pages	White
22	Note sheet Pad 80 Pages	Whits (GSM)
23	Paper Weight	--
24	Pencil	--
25	Pilot pen	Luxor (Black)
26	Pilot pen	Luxor (Blue & Green)
27	Pilot pen Ink	Luxor (Blue, Black & Green)
28	Pin	
29	Plastic Folder for Certificate	
30	Plastic folder (Sample)	--
31	Pocker	--
32	Ruled Paper	--
33	Ruled Scribbling Pad	--
34	Scale	1 foot
35	Scissor	Medium
36	Sharpner (Ordinary)	
37	Short Hand Note Book	--

38	Single Punch	Small
39	Stamp Pad	(Big) Blue
40	Stamp pad	Small- Blue & Red
41	Stapler	Big
42	Stapler pin	Big
43	Stapler pin	Small
44	Stapler	Small
45	Sutali	
46	Tag Big	--
47	Tag Small	--
48	U Pin	--
49	White Ink Bottle	--
50	White Ink Tube	
51	Pin Cushion	--
52	Uni- Ball pen	Blue
53	Uni-Ball pen	Black
54	Uni-Ball pen	Red and Green
55	Add-Jel Pen	Blue & Black
56	SE -5 Envelopes (Brown)	Size :- 9" x 5"
57	SE-6 Envelopes (Brown)	Size :- 11" x 5"
58	SE-7 Envelopes (Green)	Size :- 16" x 6"
59	SE – 8 Envelopes (Green)	Size :- 16" x 12"
60	Use & Throw Pen	Blue, Black, Green & Red
61	File cover (Box type)	Red
62	File cover (Box type)	Green
63	File cover (Box type)	Orange
64	File cover (Box type)	Lemon Yellow

List of misc. articles for the year 2013-14

Sr. No	Name of the Stationary articles	Description
1	Box File	--
2	Cello Tape	Brown (Big)
3	Cello Tape	Transparent
4	Dak Pad	--
5	File bands	--
6	File Flab board	--
7	Highlighter	--
8	Post it Pad 3M	3 X 3
9	Post it Pad 3M	1 X 3
10	Post it Pad 3M	2 x 3
11	Signature Pad	--
12	Sketch Pen (Ordinary)	--
13	Xerox Paper (Ordinary)	A-3
14	Xerox Paper (JK Red)	A-3
15	Xerox Paper (Ordinary)	A-4
16	Xerox Paper (JK Red)	A-4
17	Xerox (Ordinary)	A-6 (Legal)
18	Xerox Paper (JK Red)	A-6 (Legal)
19	Ledger Paper - Green	A-6 (Legal)
20	Cotton Cloth piece	1 Meter
21	Calculator Orpat	12 Digits
22	Calculator (Ordinary)	12 Digits
23	Sealing Wax	---