NOTICE INVITING QUOTATIONS FOR HIRING OF VEHICLE

Sealed Quotations are invited by the undersigned on behalf of the President of India, for "Hiring of Vehicles on monthly hire basis" from the Vehicle Providers.

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Make/Model of vehicle</th>
<th>Condition</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>SUV</td>
<td>(i) 30-31 days per month upto 2500 Kms.</td>
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<tr>
<td>2</td>
<td>Indigo / Manza</td>
<td>or (ii) 25 days per month upto 2000 Kms.</td>
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</table>

**NOTE : Number of vehicles required in each type will be intimated lateron.**

*Rates should be quoted for both AC / NON-AC models.*

2. The Vehicle Providers may submit the sealed quotations, indicating the rates to be charged in respect of above mentioned vehicles. The vehicles will have to be provided immediately on receiving intimation from this office.

3. The Vehicle Providers may send the Sealed Quotations super scribed “Proposal for Hiring of Vehicle” addressed to the Additional Commissioner (P&V), Central Excise & Customs, Race Course Circle, Vadodara-I latest by 18.00 hrs. on 21.11.2011, undertaking to abide by the terms and conditions mentioned below.

4. Quotations should indicate the rates in respect of each category of vehicle mentioned above.

(Mayank Kumar)
Additional Commissioner (P&V)
Central Excise & Customs
Vadodara – I

Terms and Conditions

1. The Vehicles Provider should have a registered and well established Car rental / Travel Agency / Firm having sufficient number of latest models of Vehicles for hiring. List of vehicles owned by the Vehicles Provider and the details of the vehicle to be provided to this Commissionerate must be attached along with the quotation documents.

2. The liability of the Customer (Central Excise and Customs, Vadodara - I Commissionerate) is limited to the contract value only, which shall not be increased throughout the contract period. In case of any accident, all claims / liability arising out of it shall be met by the Vehicle Provider. Any other liabilities like monthly charges of driver, repair and maintenance of vehicle, insurance, petrol / diesel, oil and any other incidental expenses etc. shall be borne by the Vehicle Provider.

3. The Vehicle Provider shall ensure that the drivers employed have valid driving License & the Vehicle should be registered with the concerned authority of Central / State Govt. under appropriate category of usage. The driver of the vehicle provided must follow traffic Rules, and other regulations prescribed by the Govt. authorities from time to time.

4. The Vehicle Provider should have an adequate number of telephones for establishing contact round the clock. Each driver shall observe all the etiquette and protocol while performing the duty & shall be neatly dressed & must carry a mobile phone in working condition, for which, no separate payment shall be made by this Commissionerate.

5. The rates quoted should specifically mention the service tax component. No service tax will be paid if the operator fails to provide proof of valid service tax registration.

6. The Billing may be done on monthly basis. Bills in triplicate shall be submitted to this office in the 1st week of the succeeding month.

7. A daily record indicting time and mileage for journey made by each vehicle shall be maintained in a log book, which shall have to be submitted to the Vehicle Incharge, Central Excise & Customs, Vadodara – I Commissionerate regularly for scrutiny.

8. The hiring charges shall be on the basis of zero based mileage i.e. mileage starting / ending from / at the office / residence of the officers, as the case may be.

9. Once the hiring of cars commences from a particular operator, the cars and the driver should not be changed unless requested by the Department. The vehicle must be available at any time of any day as desired by the officers concerned.
10. In case of breakdown of any vehicle, it shall be the responsibility of the firm to provide a substitute vehicle as replacement immediately. In case vehicle does not report on time / does not report at all, the Department would have a right to deduct the proportionate payment for that day/s.

11. In case of any dispute, the decision of Commissioner, Central Excise & Customs, Vadodara—I shall be final and binding.

12. The vehicle should be available for running in the entire Gujarat State, as and when desired.

13. On awarding the contract, the contractor will have to furnish to Central Excise, Vadodara—I certified copies of R.C. books and the comprehensive insurance policies in respect of each vehicle.

14. The Vehicle Provider and Driver shall be bound to carry out the instructions of the Department as well as of the officers assigned to the vehicle.

15. A penalty of Rs. 500/- per day per vehicle will be charged, if any vehicle fails to report or meet above terms & conditions on any day.

16. Any matter during the period of this agreement, which has not been specifically covered by the terms and conditions listed herein, shall be decided by the Department whose decision shall be final and conclusive.

17. No additional terms & conditions over and above the conditions stipulated above shall be entertained by this Commissionerate.

18. The Commissioner of Central Excise, Vadodara—I reserves the right to reject all or any of the offers or accept more than one offer. Even after entering into agreement, the Commissioner, Central Excise & Customs, Vadodara—I will reserve the right to terminate the contract with prior notice 15 days in advance.